File: KBA-F2

RECORD OF INSPECTION AND/OR DELIVERY OF COPIES

Inspection of	Public Reco	ords				
Date:	Time In:			Time Out:		
Person Inspe	ecting Recor	ds				
Printed	Printed Name of Person			Signature of Person Inspecting Records		
Staff Person	in Attendand	ce				
Printed Name of Staff			Signature o	Signature of Staff Person in Attendance		
Records Rev	iewed (desc	ribe):				
Copies of Pu Record	blic Records Number of Pages	Delivery Method (mail, email, etc.)	Date of Delivery	Cost (if any)	Date and Method of Payment	
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Staff Person	Providing Co	opies				
Printed Name of Staff			Signature of Staff			